

# Jefferson County High School



## Maintenance Request Form

**Date:** \_\_\_\_\_

**Room #:** \_\_\_\_\_

**Teacher submitting request:** \_\_\_\_\_

**Maintenance Request:**

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**Place completed form in Mr. Rogers' mailbox.**

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**OFFICE STAFF ONLY:**

**Date Received:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Repair Completed by:** \_\_\_\_\_